

# ARTICLE SUBMISSION GUIDELINES

**General requirements:**

Authors are requested to submit the text in electronic form. It is important that the file is completed using Microsoft Word software and saved in the native format of the wordprocessor .doc extension. For the file name, please, use author's family name (for example, Petrov.doc)

**Page Setup:**

Paper size: A4 Margins: top & bottom – 30 mm; left – 22 mm, right – 28 mm

**Text Format:**

Number all pages; place the number in the bottom right hand corner of the page. Use 1.3 – line space within the paper.

**Font size:**

Times New Roman, 14 pt.

**Paper Length:**

6-10 pages, including all tables, figures and notes.

**Article structure:**

title, Last name Name of authors, organization, e-mail address, abstract, key words, main text, references, epigraph can be added.

**Abstract:**

A concise and factual abstract is required (of no more than 40-50 words). The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented in Russian, before the main text and after the title of the article.

**Key words:**

Immediately after the abstract, provide a maximum of 7 keywords

**Illustration guidelines:**

It is recommended that you use tiff files for illustrations such as photographs, charts, graphs, drawings (no less than 300 dpi).

**References:**

The list of Literature Cited should be included after the final section of the main article body. References should be arranged in the same order as they appear in the article. All references listed must be cited in the text. State Standard style must be followed for the references. For citing please indicate the reference number and page numbers in brackets (for example, [3, p. 14-16]).

**Author's CV:**

A brief author's CV should be presented in a separate file (for example, Petrov\_cv.doc):

- Full name of the author
- Academic degree, title, current position, organization
- In case of PhD student: university, department information is required
- List honorary titles in the professional field (for example, Honorary worker of higher professional education of Russian Federation)
- Contact information: full address, telephone, fax, cell phone, e-mail

Editorial board has been forming a part of the journal called "Our authors". We kindly ask all authors to send in a separate file one 3x4 cm size color photograph (no less than 300 dpi, TIF format) for example (Petrov.tif).

Moreover, all articles must be accompanied by a separate file in English (for example, Petrov\_eng.doc) including the following information:

- title of the article,
- abstract,
- author's full name,
- organization, position hold,
- e-mail address.

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